

# **ISLE OF IOWA PARROT HEAD CLUB**

**April 9, 2013**

## **BOARD MEETING MINUTES**

### **PRESENT BOARD MEMBERS**

Bart Mason  
Gerald Ptacek  
Steve Robe  
Randy Havlik  
Tina Hansen  
Tom Whiting  
Sue Anderson  
Deanna Jackman-Steggall

### **ABSENT BOARD MEMBERS**

Penny Holthaus

### **NON-BOARD PRESENT**

Paula Eifler  
Dave Anderson

### **MINUTES OF THE LAST MEETING**

Minutes from the March 12, 2013 Board meeting all approved with 2 minor changes.

### **TREASURER'S REPORT**

The Treasurer's Report for the period of 03/01/13 through 03/31/13 was presented by Steve Robe. The beginning balance on 03/01/13 was \$14,059.62. Expenses Totaled \$9,608.89. Total Income was \$503.50. The ending balance on 03/31/13 was \$4,954.25. Only large check that still needs to be written is \$300.00 to the Autism Society. This report was unanimously approved by the Board.

### **DUBUQUE BUS TRIP, April 27, 2013**

A \$100 deposit needs to be made for the bus. We have or 41 people signed up. Sandie Smith is in charge of the games. Bart will send out the agenda and tines for pick up. Bart will have the Jell-O Shot making at his house on April 23 at 6pm. Penny and Tom will get the Basket for the Dubuque Club.

### **AUTISM SOCIETY WALK, April 27, 2013**

We would like J.B. present during this event and we will have 8 or 9 ppl there. Sue Anderson ordered blue beads for us to distribute during this event. April is Autism Awareness Month.

### **CLUB BIRTHDAY PARTY, May 5, 2013**

Our club's birthday will be celebrated at City Beat from 3 to 8 p.m.. Jerry Gontag and Mike Broward will provide live music. No drink tickets since the live music is our "gift". Sue Anderson will get a ½ sheet birthday cake. City Beat will pay for half of the entertainment and our club will pay for the other half – this will be \$200 each. Bart made a flyer for the event and Randy showed the flyer to Julie at City Beat. Bart presented his ideas for awards. Deanna will get the Parrot Head of the Year stuff, Bart will announce the top five ppl with Parrot Points. Friends of the Phlock announced City Beat and Papas Sports Bar.

### **2013 PHLOCKING**

Eastern Iowa Honor Flights was chosen as our main charity for the 2013 Phlocking. This organization covers seven Iowa counties. They have upcoming flights scheduled for April and May. We are checking into the other charity being the University Children's Hospital so we can get help from Kohl's. Steve will check into what needs to be done for the Children's Hospital.

Sue Anderson's presented the design her son-in-law created for this year's Phlocking. Board approved the design with one suggestion to outline the airplane to make it stand out more. A donation of money or games will be made to the Central Corridor Gamers to show our appreciation to him for doing this. Board would like to have a copy of the design out to the membership at the Birthday Party or May Meeting to start getting them ordered to sell!

It was decided that tickets for the Phlocking will be \$20 each in advance. At the club's birthday party on May 5, tickets will be available for \$16.00 each for one night only. They must be purchased in person and paid for that night.

A Phlocking Memorandum of Understanding was present to the Board by Bart. The purpose of it is to inform a charity of the ways that it is expected to support our club's efforts to succeed in having a successful Phlocking fundraiser. The only change suggested made to this agreement that four **OR** more volunteers be provided for the Phlocking. This memorandum was then approved by the Board.

The Board discussed having a drawing for a basket for those members who volunteer to help out at the Phlocking. We also discussed having a special lanyard for Phlocking volunteers.

There are six committees that will be needed to organize the Phlocking. Bart suggested that a Board member can act as a "go-between" between the committee chair and the board. Sue volunteered to represent the Auction Committee; Penny volunteered to represent the Decorating and Special Events committee along with Tina who will be in charge of the "Booze Wall". Tom will represent the Volunteer Committee. Steve will be the board representative the Pre-Party Committee, Bart will be the board representative for the Publicity/Promotion Committee and the Sponsorship Committee.

Phlocking Committee Budgets are:

Prepaty \$275 including meat, Silent auction \$150, Live Auction \$200, DECORATING IS \$200, Publicity is \$150 including postage, Pre-entertainment is \$300 plus air, Venue is \$1000 and CIB is \$1,000.

Phlocking Auction donation cards will be made by the Sue. Each card will have a business name on it. A club member will contact the business on the card to request a donated item for the Auction at the Phlocking. If they succeed in getting a donated item, the card will go into a drawing for a prize.

**QUARTERLY CHARITIES**

The Cedar Valley Humane Society was selected as our 2<sup>nd</sup> quarter charity. Food Banks will be selected as our 4<sup>th</sup> quarter charities.

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Charity	East Central Iowa Autism Society	½ Cedar Valley Humane Society & ½ Iowa City Animal	Alzheimer’s Association	Linn & Johnson County Food Banks

**CLUB CUCTION BASKETS**

- Dubuque Phlocking - Penny

**PA/SOUND SYSTEM PURCHASE**

Gerald said that the cost for a PA/Sound system will be around \$600. We would like the options of two speakers, good sound, the ability to play MP3 music, portability and the ability to use a microphone. We will wait until next month to make the purchase. Gerald is still checking into this and will keep the board.

**CLUB CALENDAR**

Quarter 2	April	May	June
OPH Date	04/03/13	05/01/13	06/05/13
Location	Papa’s Sports Bar (potluck)	Gus’	Picnic at Cherry Hill Pavilion
Board Meeting	04/09/13	05/07/13	06/11/13
Location	Mason	Ptacek	Hansen
Monthly Meeting	04/18/13	05/16/13	06/20/13
Location	Field House Blair’s Ferry	Field House Blair’s Ferry	Field House Blair’s Ferry
Phlocking Meeting	04/15/13	05/13/13	06/17/13

**Club Birthday Party****05/05/13****City Beat**

<b>Quarter 3</b>	<b>July</b>	<b>August</b>	<b>September</b>
OPH Date	N/A	08/07/13	09/04/13
Location		Jones Parkview Pavilion	Thomas Park Green Pavilion
Board Meeting	07/09/13	08/13/13	09/10/13
Location	Steggall	Mason	Havlik
Monthly Meeting	07/18/13	08/15/13	09/19/13
Location	.....	.....	.....
Phlocking Meeting	07/01/13 & 07/15/13	08/05/13 & 08/19/13	09/09/13 & 09/23/13

<b>Quarter 4</b>	<b>October</b>	<b>November</b>	<b>December</b>
OPH Date	.....	.....	.....
Location	.....	.....	.....
Board Meeting	10/08/13	11/12/13	12/10/13
Location	Anderson	Robes	Mason
Monthly Meeting	10/17/13	11/21/13	12/19/13
Location	.....	.....	.....
Phlocking Meeting	10/07/13		

**SOCIAL DIRECTOR'S REPORT**

Ideas about how to do Buffett tickets at Alpine was discussed. The May OPH will be at Gus' on May 1<sup>st</sup>. Board Meetings for August and December will be held at Bart's home. Randy will host the September Board Meeting at a local bar, Sue will host the October's and Steve will host November's. We discussed the Parades and which ones we are participating in: Houby Days, North Liberty, Solon Beef Days, Fourth Fest, Hog Wild Days for sure.

**CLUB WEBSITE**

Bart will meet with Bob about the website and the advertising on it.

**PARROT POINTS**

We discussed the Parrot Head Points and will have all changes by the May meeting.

**BY-LAW CHANGES**

Deanna will find the most current By-laws and post them to the website.

**HOUSE CONCERT**

Scott Kirby contacted Bart about house concert/ for the July 18<sup>th</sup> at Gus' this is the night of the monthly meeting. Bart will get more details and get it to the board for a vote.  
Other people have contacted about different dates.

**KERNALS GAME NIGHT**

Aug 3<sup>rd</sup> \$26.00 we need to start promoting!

**NEW MEMBER MIXER (Tiki Time)**

This will be scheduled at the May Board Meeting.

**CREDIT CARD CONTRIBUTION ON WEBSITE**

This had been brought up by Randy at a previous meeting. Randy will look into having a representative present this idea to the Board and to answer questions. Board is still considering.